



HANAHOLMEN

Privacy policy

The Swedish-Finnish Cultural Centre Hanaholmen understands the importance of data protection. We want to be open and transparent when processing your personal data.

This privacy policy of Hanaholmen – Swedish-Finnish Cultural Centre is in line with the General Data Protection Regulation (GDPR) of the EU and covers the customer register of Hanaholmen. Updated on 25 May 2018.

1. Controller

Hanaholmen – Swedish-Finnish Cultural Centre
Hanasaarenranta 5
FI-02100 Espoo, Finland
Tel. +358 9 435 020
www.hanaholmen.fi/en/

2. Data protection officer

Agneta Roine
Hanaholmen – Swedish-Finnish Cultural Centre
Hanasaarenranta 5
FI-02100 Espoo, Finland
Tel. +358 9 435 020
agneta.roine@hanaholmen.fi

3. Purpose and lawfulness of processing personal data

Personal data is collected and processed in order to enforce an agreement to which the data subject is a party or in order to carry out measures preceding the conclusion of such an agreement or on the basis of explicit consent.

The legal basis for processing personal data in accordance with the General Data Protection Regulation of the EU is:

- the consent of the person
- an agreement to which the data subject is party
- the law
- the controller's legitimate interest

The data subject is not obligated to disclose the data referred to in the policy. However, refusing to deliver certain personal data may restrict the availability of the services provided by the controller.

The register may process the following data:

Name, contact details, title, name of organisation, language, interest in activities

4. Source of personal data

Personal data is collected from the customer when he or she subscribes to a newsletter, responds to a survey, signs up for an event or provides his or her business card or other contact details. Personal data can also be collected from public sources of data and from partners for marketing purposes.

5. Recipients and categories of recipients of personal data

Personal data can only be disclosed to subcontractors and service providers insofar as they participate in providing the services of Hanaholmen and implementing the purposes described in this policy.

6. Transfer of data

Personal data can only be transferred to subcontractors and service providers insofar as they participate in providing the services of Hanaholmen and implementing the purposes described in this policy.

Personal data shall not be transferred outside the EU/EEA.

7. Storage period of personal data

Hanaholmen shall only store the data for as long as is necessary to fulfil the purposes described in this policy. Hanaholmen shall review the necessity of storing personal data every six months.

8. Right to access data

The data subject has the right to receive a verification on the processing of his or her personal data and access to the processed data. The data subject is also entitled to a copy of the processed data.

The information shall be delivered to the data subject within one (1) month of submitting the information request.

Potential information requests or requests regarding copies of the data should be delivered, as a separate, signed and written document, to:

Hanaholmen – Swedish-Finnish Cultural Centre, Data protection officer,
Hanasaarenranta 5, FI-02100 Espoo, Finland

9. Right to rectify data, right to restrict processing and right to erase data

The data subject has the right to request the rectification of any inaccurate data related to said data subject.

The data subject has the right to prohibit the controller from processing his or her personal data unless the controller is legally entitled to process the data despite the refusal.

The data subject has the right to request the erasure of his or her personal data if the controller is no longer legally required to store the data.

The controller shall rectify any inaccurate data without delay, however within one (1) month of receiving a rectification request.

Any requests concerning the rectification or erasure of data or the restriction of processing should be delivered, as a separate, signed and written document, to:

Hanaholmen – Swedish-Finnish Cultural Centre, Data protection officer
Hanasaarenranta 5, FI-02100 Espoo, Finland

10. Right to withdraw consent

When the processing of data is based on the consent of the data subject, the data subject has the right to withdraw his or her consent at any time.

Notifications on the withdrawal of consent should be delivered, as a separate, signed and written document, to:

Hanaholmen – Swedish-Finnish Cultural Centre, Data protection officer
Hanasaarenranta 5, FI-02100 Espoo, Finland

11. Right to transfer data

The data subject has the right to receive his or her personal data previously delivered to the controller and to transfer said data to another controller.

12. Automated individual decision-making, including profiling

The controller shall not make decisions based solely on automated processing, including profiling, which produced legal effects concerning him or her or similarly significantly affects him or her.

13. Right to refer a case to the data protection authority

The data subject has the right to refer the case to the data protection authority for investigation if he or she finds that the controller's processing of his or her personal data has infringed data protection legislation.

The Data Protection Supervisor acts as the data protection authority.